

MIS Training & Field Visit in Guna District, Madhya Pradesh



Visited date- 2/2/2017 to 9/2/2017

Visited Locations- Umri Panchayat, Aron Block, Mviya Village,
Barkhedhi Village, Rampur Village

Introduction-

Guna district Total population is 1240938 according to census 2011.Males are 649706 and Females are 591232 .Literate people are 821005 among total. Its total area is 6485 sq.km. It is the 32 nd largest district in the state by Population. But 22 nd Largest District in the state By Area. 385 th Largest District in the Country By Population. 39 th highest District in the State By literacy rate. 486 th highest District in the Country By literacy rate.its literacy Rate is 65.1

Hindi is the Local Language here. Guna District is divided into 5 Tehsils, 148 Panchayats , 1388 Villages. Aron Tehsil is the Smallest Tehsil by population with 117935 population. Guna Tehsil is the Biggest Tehsil by population with 447981 population.

Objectives of the Visit-

- MIS training and target distribution for Sochnapreneurs.
- MIS completion of January 2017 month.
- Complete pending selection of SPs.
- CSC registration status.
- Field visit with SPs to understand the field work methods by SPs, their challenges, issues, solution.
- Discuss new value addition services.
- Understand implementation related challenges.
- Motivate SochnaPreneur team.

MIS Training with SPs-

The MIS training was conducted in Umri Panchayat with 18 Soochnapreneurs, 2 SPs were absent. The SPs selection has been completed in Guna District. We discussed about the following points:

- If the women beneficiary is married then her name should be write in the following format-
Prema Bai w/o Satis
- In place of father name Colum, name should be of women fathers.
- Mother name mandatory to be fill.
- If aadhar document is selecting then digit should be 12, not less than or more.
- Avoid double entry of the same beneficiary.
- Complete MIS entry end of the day through tablet or in nearest SSK.
- Update scheme related information.
- Each SPs should build a good rapport with government officials, hospital staff, schools staff, panchayat staff, bank staff, aasha/ aganwadi/ health workers.
- Each SPs have to participate in meetings conducted at block level, panchayat level.
- Each SPs have to attend meetings conducted by district manager.
- In case of having any kind of problem SPs must have to inform his district manager.
- SPs must take care of hardware devices given by DEF.
- If the devices not working properly then they should inform to district manager.
- All SPs have to work closely with SSK for two months, the idea behind, create a deep understanding about the work, how to interact with peoples, how to handle device, how to do entry in device, how to build a rapport with official departments.
- All SPs have to find office space.
- All SPs have to apply for the CSC id through online.

All of them have been started filling MIS. The identity card have been distributed among all the SPs. Bags and pen drive also given those who didn't get in last meeting. The participants list and January 2017 MIS progress has been given below:

Sr no	State	District	Block	Panchayat	Participants Name	Designation	Mobile No	January MIS 2017
1	M.P.	Guna	Guna	Umri	Nagendra Chaturvedi	DM	9993102653	
2	M.P.	Guna	Guna	Umri	Abhinav Pandey	BC	9981846559	
3	M.P.	Guna	Guna	Umri	Aditya Pandey	Fellow	9993838943	
4	M.P.	Guna	Bamauri	Rampur Colony	Sandeep Patil	Fellow	9644120720	
5	M.P.	Guna	Guna	Haripur	Pankaj	SP	9685086264	
6	M.P.	Guna	Guna	Haripur	Ravindra	SP	9644772148	
7	M.P.	Guna	Aron	Rampur	Bhadur Singh Kewat	SP	7697566192	
8	M.P.	Guna	Aron	Rampur	Banwari Kewat	SP	7089863844	30
9	M.P.	Guna	Aron	Bhadur	Pramod Sharma	SP	9893744847	
10	M.P.	Guna	Aron	Bhadur	Sernam Singh	SP	9907627886	20

SoochnaPreneur

11	M.P.	Guna	Guna	Bajrang Garh	Kaloo Singh	SP	9669546110	
12	M.P.	Guna	Guna	Bajrang Garh	Ramesh Banjara	SP	9617284078	25
13	M.P.	Guna	Aron	Barkhedahat	Manoj	SP	9111221725	
14	M.P.	Guna	Aron	Barkhedahat	Shyam Prakash Ojha	SP	9753718636	9
15	M.P.	Guna	Aron	Aron	Sachin Bhargav	BC	9755294340	
16	M.P.	Guna	Chachoda	Meriya Khedi Khurd	Naval	BC	7089618706	
17	M.P.	Guna	Chachoda	Mirgawas	Satish	SP	9926733402	
18	M.P.	Guna	Chachoda	Mirgawas	Sandeep Sahu	SP	8817630711	280
19	M.P.	Guna	Chachoda	Gehunkhedi	Golu	SP	9111387821	
20	M.P.	Guna	Chachoda	Gehunkhedi	Kanha Kushwaha	SP	8719945092	50
21	M.P.	Guna	Guna	Umri	Raja Ram Dhakad	Fellow	9165092602	
22	M.P.	Guna	Raghav Garh	Garkheda	Mukesh Yadav	BC	9977346679	
23	M.P.	Guna	Raghav Garh	Garkheda	Ramnivas	SP	9630861538	93
24	M.P.	Guna	Raghav Garh	Salota	Sharavan Dhakad	SP	9009621425	50
25	M.P.	Guna	Bamauri	Beelkheda	Kanhaiya	SP	8817920824	
26	M.P.	Guna	Bamauri	Beelkheda	Hari Singh	SP	8236043161	132

Challenges-

The meeting was the platform for SPs to share the challenges during filling MIS, handling tablet, interacting with peoples, Mera APP etc. A following challenges SPs are facing in field:

- Many SPs are not familiar with tablet so when they are in the process to entry MIS information it took 3 to 5 minutes to fill one beneficiary information which reduce their work capability.
- Lack sense of entrepreneurship.
- Incomplete scheme related information.
- Mera APP not working effectively.
- Hesitation during interacting peoples.

Suggestions-

- Each SPs have to spend at least one hour every day to their nearest SSK.
- Spend more time on field so that peoples know about SP.
- Learn typing, handling tablet, all technical aspects from Soochna Sewak.
- Habitual to use internet, find all state schemes and furnish knowledge.
- Note all the App related issues.
- Build a rapport with government officials.
- Understand the market.
- Explore the community need.
- Find the office location.

Meeting Photos-



Figure 1.1- During MIS training



Figure 1.2- SPs with Tablets



Figure 1.3- Lunch Time

Field Visit with SPs-

We visited Mviya village, Barkheda village, Rampur village under Aron Block with SoochnaPreneurs, the idea behind to observe how the SPs are interacting peoples and sharing information.

Observations and Suggestion-

- Hesitate when they interacting with people- I observed SPs not introducing their self when they are meeting with peoples, this is very important to give introduction because it will help them further when they will in process to open an office. I suggested them to first introduce yourself and purpose. Also tell peoples about the service basket which you are going to provide in upcoming days.
- Carry ID card- it has been observed that SPs put the ID cards into the pockets, I asked them to change this practice because the ID card help others to understand their purpose.
- Bag, tablet and pen drive- Some SPs didn't carrying the bag, I make them understand the use of bag, bag actually help them to carry many things like, registration form, tablet, register, pen, lunch box, water etc. Bag will help in keep tablet and forms safe.
- Interaction with peoples- I have observed SPs are visiting home to home which is taking more time to complete baseline information, I suggest them to organize a small camp (20 to 30 peoples) and discuss with them.
- Less techno friendly- Some SPs aren't regular user in tablet and laptop, they are feeling slow when they are filling online MIS, I suggest them to spend at least 1 hours every day in SSK and learn all the technical aspects from Soochna Sewak.
- Incomplete scheme information- SPs isn't upgraded in scheme information, I told them to search schemes on internet and collect complete information about the schemes.



Figure 1.4- Manoj & Shyam Prakash Sahu (SP) collecting the information from beneficiary, resident in Barkhedi village, who doesn't get pension benefit so far. SPs are explaining him, about the process and documents required to get the scheme benefit, also they noted all the beneficiary information in MIS. They will keep in touch and help beneficiary until the benefit released to him.



Figure 1.5- Banjara community in Mviya Village is more excluded from the mainstream, they aren't not educated about the government schemes. Kallo Banjara (SP) who belongs from the same community took an initiative as a SoochnaPreneur and helping others to eradicating scheme related hunger, he is visiting home to home and gathering with peoples and telling them about the schemes information. Also in this village Sarpanch and Secretary are not supporting, they only appear during election. SP have a great potential to help peoples to get all the scheme and e- governance related benefits. Kallo is visiting home to home and collecting MIS information from the beneficiaries.



Figure 1.6- Bahadur Singh Kewat and Banwari Kewat (SP) visited in Rampur Village. The beneficiary is not getting pension scheme benefit. SPs are telling them the process.



Figure 1.7- Students pursuing Computer Training at Aron Block



Figure 1.8- Beneficiaries are getting services and information from Umri Panchayat, Guna Block.

SoochnaPrenurs Action Plan for Three Months

Sr. No	Indicator	End Target	20 SP Target	January 2017	February 2017	March 2017
1	Base Line Survey	6000 (For January, February and March)	300			
2	Number of Government schemes information to Individuals	186	62			
3	Number of public service schemes to be delivered through the Soochna Seva App only	600	200			
4	Individual beneficiaries served by other digital and non-digital services	111	37			
5	Case studies of services delivered to citizens	60	1			
6	Review Meeting	6		2		

The End